



# Holywell Primary School

Tolpits Lane, Watford, Herts, WD18 6LL

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Headteacher: Mr Coert van Straaten MA, Ed, Dip Edu, NPQH

*we are a learning community with the spirit to succeed*

Dear Parents/Carers

As you are aware there is no longer an online system of applying for your child's preferred Nursery place and instead we ask that you apply directly to Holywell Primary School.

**In order to make this system manageable, local schools have agreed the following procedure of nursery applications and liaison may take place with other settings you have applied for.**

Please find below the process of applying for a nursery place at Holywell Primary School.

- Please complete an application form and email, hand it in, or post it, to the school office by **Friday 24 February 2023**.
- All applications received will be processed by each school during the week beginning **Monday 27 February 2023** and the over subscription admission rules will be applied if necessary.
- You will be notified by Holywell Primary School if you have been offered a place by e-mail on **Monday 13 March 2023**.
- You have until **Friday 24 March 2023** to accept the offered place. If you have not been offered a place in any of the nurseries you applied to, you will need to phone all nearby nurseries to see which ones have space.

We are delighted that you are considering Holywell Nursery School for your child and look forward to meeting you at our Open Morning on Thursday 12 January 2023 at 11.15am. Please contact the School Office to book an appointment to view the school on that day.

Yours faithfully

Mr Coert van Straaten  
Headteacher