



Holywell Primary School

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Dear Parents/Carers

There is no longer an online system of applying for your child's preferred Nursery place coordinated by Herts County Council.

Instead parents/carers will need to apply directly to the school/s of their choice.

In order to make this system manageable local schools have agreed the following procedure of nursery applications and liaison may take place with other settings you have applied for.

The timeline for local schools nursery admissions is as followed:

Deadline to apply to your chosen school/s	Friday 26 th February 2021 @ 9.00am
Offer letters sent by schools to parents/carers	Monday 8 th March 2021 (via e-mail or 1st class post)
Deadline to accept place and return paperwork to chosen school	Friday 19 th March 2021 @ 9.00am

If more applications are received than places available the criteria below will be used:

The following Admission Rules for applying for a nursery place will be used at Holywell Primary school. The rules will be applied in order. (Please refer to Nursery Admissions Arrangements document for 2017/18).

Parents must apply direct to the school office for a place and places will be allocated following the school's criteria as set out below.

Rule 1: Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special educational needs that names their school. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.

Rule 2: Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order).

Rule 3: Medical or Social Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.



Rule 4: Sibling Children who have a sibling on the roll of the school or linked school at the time of application. This applies to reception through to Year 5 in infant, junior and primary schools.

Rule 5: Nearest School - Children for whom it is their nearest community or voluntary-controlled school or an own admitting school or academy

Rule 6: Distance - Children who live nearest to the school. This measure will be obtained using Google Maps, walking details will be used. The route with less miles will be used. Children not considered under rule 4 will be considered under rule 5.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tie break will be used by applying the next rule to those children.

Parents may state their preference as to which nursery class, school or centre they would like their child to attend in the years leading up to the child's fourth birthday. If there are fewer applications than places available at a school all applicants will be admitted. If there are not enough places available, places will be allocated in the following order of priority.

Oversubscription Criteria

Rule 1: EHC (Education, Health and Care) - Children with a statement of Special Educational Needs which names the schools will be allocated a place in accordance with Section 324 of the Education Act 1996. Also children with an EHC (Education, Health and Care) Plan that names the school.

Rule 2: Children looked after by the local authority, including children who were previously looked after but were then adopted (or became subject to a child arrangements order or a special guardianship order.

Rule 3: Medical or Social Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.

Rule 4: Sibling Children who have a sibling on the roll of the school or linked school at the time of application. This applies to reception through to Year 5. This will be applied to twins even if this takes the intake over number.

Rule 5: A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Rule 6: Nearest School - Children for whom it is their nearest community or voluntary-controlled school or an own admitting school or academy

Rule 7: Distance - Children who live nearest to the school. This measure will be obtained using google maps, walking details will be used. The route with less miles will be used. Children not considered under rule 5 will be considered under rule 6.

Rule 8: Any other children - If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children.

Tie break

When there is a need for a tie break where two different addresses are the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer.