



We are a learning community with the spirit to succeed

**Holywell Primary School**

Tolpits Lane, Watford, Herts, WD18 6LL

Tel: 01923 225188 email: [admin@holywell.herts.sch.uk](mailto:admin@holywell.herts.sch.uk)

Headteacher: Mr Coert van Straaten

14<sup>th</sup> March 2018

Dear Parents/Carers

**NURSERY CLASS**

I am writing to you in response to ongoing requests we are receiving from parents of children in Nursery to collect them early from school.

The school Nursery runs on a daily basis from 9:00am until 12:00 midday and then again from 12:30pm until 3:30pm each day. The collection time for the afternoon sessions and for pupils attending all day is 3:30pm.

Unfortunately, we are not able to accommodate early pickups as this disrupts other pupils learning as well as staff who are getting pupils ready for collection at 3:30pm. We are required to provide 30 hours care for pupils who are entitled to 30 hours free care and therefore we are not able to make exceptions. Where exceptions have previously been agreed this agreement will now cease.

I understand that this might be inconvenient for some parents but a decision has been made in the best interest of all pupils in the Nursery and their learning.

Thank for your understanding with this matter and ongoing support

Yours faithfully

Mr C van Straaten  
Headteacher

