



Holywell Primary School

Tolpits Lane, Watford, Herts, WD18 6LL

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Headteacher: Mr Coert van Straaten MA. Ed, Dip Edu, NPQH

we are a learning community with the spirit to succeed

HOLYWEL PRIMARY SCHOOL COVID-19 VISITOR GUIDELINES

The Covid-19 pandemic is a difficult time for us all.

At Holywell we are asking for the support and understanding of our visitors in helping us minimise the risk of COVID-19.

Our number one priority is to safeguard the health and wellbeing of our pupils, staff and the wider school community. Holywell continues to take advice and guidance from Public Health England, The Department for Education and Hertfordshire County Council. Taking this into account, we are now limiting access to the site to essential visitors only.

If you are unsure as to whether your proposed visit is considered essential, please email the school office, admin@holywell.herts.sch.uk or telephone on 01923 225 188 and check with us.

Your visit to Holywell will not be possible if:

- If you are self-isolating for any reason as is required in government guidance.
- You have developed a fever (above 37.8C) or a new, continuous cough within the last seven days
- There is a loss or change to your sense of taste or smell

Along with all members of the Holywell community, any visitors to the School should wash their hands with soap and water before leaving home, and once they arrive at Holywell apply hand sanitiser; this will be available throughout your visit. If you are moving from one part of the building to another e.g. crossing classrooms, we will ask you to re-sanitise your hands.

Visitors are asked to wear a face mask whilst they are in the school building and to observe the 2 metre social distance guidance with our staff. *There may be exceptions to this rule, which will be discussed on a case by case basis e.g. if you are a professional supporting a pupil with special educational needs. We ask that parents wear a facemask when they enter the school premises.*

For the avoidance of potential embarrassment, we would also like to advise you that school is currently operating a 'no handshake' policy for all members of its community.

We apologise for not being able to give you our usual warm welcome, but we take the current situation very seriously and must look after the welfare of our pupils, staff and visitors.

We will continue to monitor the current situation and assess the associated risks carefully.

If, and when, the situation changes, we will issue new information as appropriate.

Coert van Straaten

Headteacher

