



# Holywell Primary School

Tolpits Lane, Watford, Herts, WD18 6LL

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Headteacher: Mr Coert van Straaten MA. Ed, Dip Edu, NPQH

*We are a learning community with the spirit to succeed*

Dear Parents/Carers

As you are aware there is no longer an online system of applying for your child's preferred Nursery place and instead we ask that you apply directly to Holywell Primary School.

**In order to make this system manageable, local schools have agreed the following procedure of nursery applications and liaison may take place with other settings you have applied for.**

Please find below the process of applying for a nursery place at Holywell Primary School.

- Please complete an application form and email, hand it in, or post it, to the school office by **Friday 26<sup>th</sup> February 2021**.
- All applications received will be processed by each school during the week beginning **Monday 1<sup>st</sup> March 2021** and the over subscription admission rules will be applied if necessary.
- You will be notified by Holywell Primary School if you have been offered a place or not by e-mail or letter, which will be posted (1<sup>st</sup> class) on **Monday 8<sup>th</sup> March 2021**.
- You have until **Friday 19<sup>th</sup> March 2021** to accept the offered place. If you have not been offered a place in any of the nurseries you applied to, you will need to phone all nearby nurseries to see which ones have space.

We are delighted that you are considering Holywell Nursery School for your child and look forward to meeting you at our Open Morning on Wednesday 6th January 2021 from 9.30am. Please contact the School Office to book an appointment to view the school on that day.

Yours faithfully

Mr Coert van Straaten  
Headteacher

