



Holywell Primary School

Tolpits Lane, Watford, Herts, WD18 6LL

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Headteacher: Mr Coert van Straaten MA, Ed, Dip Edu, NPQH

we are a learning community with the spirit to succeed

17th July 2020

Dear Parents/Carers

I am writing to clarify expectation for September 2020.

As I am sure all parent know by now, all pupils are expected back in school from the new academic year. We will therefore expect to welcome back all pupils in Year 1 up to Year 6 on Wednesday 2nd September 2020. Pupils in Nursery and Reception starting school in September have been set new transition meeting dates and times which are different to the rest of the school.

Over the summer break we will ensure our social distancing and protocols are fully reviewed and updated in readiness for September, allowing us to deal with more pupils in a safe manner. Those pupils who have returned to school have found the experience very rewarding. The biggest change will be bigger bubbles of pupils and pupils using the school canteen during lunch times. We will limit access to parents and not allow visitors into the school during the first 2 weeks of term. Parents will be issued with detailed guidance in September before their children return to school. These will be based on the DFE's essential measures that include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable.

The same rules apply as before and pupils should **not** attend school if they are self-isolating. If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change, in their normal sense of taste or smell (anosmia), they will be sent home. We have been informed, unless circumstances change, that shielding for all groups will have ceased by then. We will be returning to teaching a broad rich curriculum to all pupils from September.

Attendance

Attendance to school from September is compulsory for all pupils. If pupils fail to attend then the school has the authority to deal with continues absences in its normal way.

School day and times

To ensure we manage congestion around the site before and after school we will continue with the following staggered starts and collection times. When pupils return on Wednesday



2nd September they can enter the site from 8:45am onwards and move to their classrooms. Parents will not be allowed into the playground areas at this stage. There will be lots of staff around to assist both parents and pupils.

Drop off and collection times and places are:

Year group and class plus collection / drop off point	Drop off times	Collection times	One way in and out
Year 1 Sycamore and Maple	8:45am – 8:55am (Small green gate by playground entrance)	3:00pm (Small green gate by playground entrance)	Enter and exit through gate on Tolpits Lane and High View
Year 2 Hawthorn and Hazel	8:45am - 8:55am (Small green gate by playground entrance)	3:15pm (collect under trees by new built)	Enter and exit through gate on Tolpits Lane and High View
Year 3/4 Mulberry, Cedar and Rowan	8:45am - 8:55am Side door of canteen	3:00pm collection in car park in front of office)	Enter and exit through gate on Tolpits Lane and High View
Year 5 Elder and Chestnut	8:45am - 8:55am Small green gate by playground entrance drop off	3:10pm Grass area in front of Summer Place	Enter and exit through gate on Tolpits Lane and High View
Year 6 Birch and Elm	8:45am – 9:00 am Side door of canteen	3:15pm Grass area in front of Summer Place	Enter and exit through gate on Tolpits Lane and High View

Yours faithfully



Mr C van Straaten
Headteacher